



**FINANCE DEPARTMENT
GOVERNMENT OF SIKKIM
SECRETARIET, BLOCK-B
GANGTOK**

No. 07/ FIN/ADM

Dated: 04/08/2020

OFFICE MEMORANDUM

The Finance Department, after careful consideration of the impact of functioning of all government offices due to complete lockdown from 21st July 2020 to 2nd August 2020 owing to rise in COVID-19 cases in the state, it is decided to revise the deadlines for completion of data entry and generation of Salary bills through the Centralized Pay Roll system "Pranali".

Therefore in partial modification to O.M No.05/FIN/ADM, Dated: 23/06/2020, the revised deadlines for completion of the on-boarding process, data entry and generation of salary bills is notified as under:-

- i. The departments falling under clause (i) and (ii) (a) notified vide aforesaid Office Memorandum shall complete the above process within 15th September 2020.
- ii. All other departments falling under clause (ii) (b) of aforesaid Office Memorandum should complete the process within 30th September 2020.

All Heads of Departments are requested to kindly instruct the concerned D&DOs and Heads of Accounts under your department to strictly comply with the instructions and complete the data entry and generation of salary bills through the Centralized Pay Roll System "Pranali within the given time frame.

The Pay and Accounts Offices are directed to return the salary bills not prepared through the centralized pay Roll System "PRANALI" after the notified deadlines as above.

By order

Sd/-

(V.B.Pathak, IAS)

Additional Chief Secretary

Finance Department

Government of Sikkim

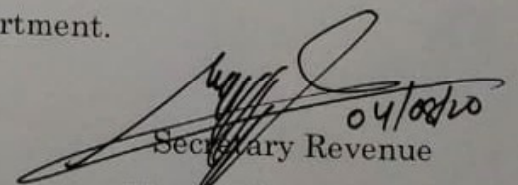
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Dated:..04/08/2020

Memo No: 59-69/FIN/ADM

Copy for Information to:

1. Heads of Departments
2. Secretary to HCM
3. All officers of Finance Department.
4. Director, Pay & Accounts Office(HQ, East District)
5. All Heads of Accounts, posted in Department, for strict compliance.
6. District Collector (East, West, North, South)
7. Additional Director, TPAO, South
8. CPAOs North & West
9. Project Manager SIFMS Ver.2.0 cum Scientist NIC
10. Principal PS to Chief Secretary
11. Sr.P.S to Additional Chief Secretary, Finance Department.


Secretary Revenue
Finance Department
Government of Sikkim